

REVISED BUDGET HEARING & REGULAR BOARD MEETING

February 28, 2024

1. OPENING ITEMS

- A. The regular board meeting of the Board of Trustees of Moscow School District No. 281 was called to order at 7:03 PM, February 28, 2024 by Trustee Ken Faunce, Chair, pursuant to Idaho Code Sections 33-502 and 33-510. The meeting was held in the Moscow Middle School, 1410 East D St., Moscow, Idaho, and broadcasted live via YouTube.
- B. A quorum of the Board was determined, and trustees present were Ken Faunce, Chair, Zone 2, Brian Kennedy, Vice-Chair, Zone 5, Jim Frenzel, Zone 1, Dulce Kersting-Lark, Zone 3, and Dawna Fazio, Zone 4. Staff members present were Shawn Tiegs, Superintendent, Angie Packard, Board Clerk, Jennifer Johnson, Business Manager, Butch Fealy, Operations Director, and Carrie Brooks, Curriculum Director. There were seven (7) viewers online and seven (7) patrons in attendance at the physical location.
- C. The agenda was approved by unanimous consent.
- D. The following minutes were presented for approval: January 24, 2024, Annual Meeting and Regular Board Meeting and February 21, 2024 Special Board Meeting for Executive Session.

RESOLUTION 24-19

RESOLVED That the Board of Trustees of Moscow School District No. 281 hereby approves the minutes from the January 24, 2024, Annual Meeting and Regular Board Meeting and February 21, 2024 Special Board Meeting for Executive Session.

Trustee Kennedy moved that the Board approve Resolution 24-19, seconded by Trustee Dulce Kersting-Lark. The motion carried 5-0-0.

2. REVISED BUDGET HEARING

- A. 2023-24 Proposed Revised Budget Hearing - Jennifer Johnson, Business Manager, gave a PowerPoint presentation on the proposed revised budget and explained why this is done mid-year. There was discussion after the presentation.

3. INFORMATION

- A. Good News, Announcements, or Presentations
 - 1. Parker Lum earned the title of "A.B. McDonald Elementary Principal for the Day" and had the opportunity to come in and interview with Superintendent Tiegs. Parker's favorite things about McDonald is the playground and green space. His first executive order was to let the kids play outside an extra five minutes.
 - 2. Congratulations to our local winners for the Human Rights Art and Essays. Lena Whitmore: Cordelia Haley, 2nd grade, Emily Scout Heward, 5th grade and Naya Lee, 5th grade; McDonald: Catherine Apt, 4th grade; MMS: Lillian Camin, 7th grade; and MHS: Morgan Apt, 11th grade. Special thanks to Joann Muneta from the Latah County Human Rights Task Force and Mayor Art Bettge for presenting the awards.
 - 3. McDonald's Winter Ball was a huge success. Everyone had a great time and many thanks to all who came and participated and to our volunteers.
 - 4. Thanks to our volunteers from Safe Routes To School we had a fun & fabulous Polar Walk to West Park. Great job getting your exercise, Wildcats!
 - 5. Congratulations to the MMS Cub Cheer who participated in the district competition and are now heading to the State Competition.
 - 6. The Daily News had a good article on the Genuine Quality (GQ) Club at Lena Whitmore, which is led by Colin Briggs, P.E. teacher. The club, which meets during lunch time, is open to any 5th grade

boy through an application process. They work toward one service learning project each year. Last year they raised money to paint a pickleball court on the playground for all to enjoy.

7. Congratulations to the following MHS students, Mason Bledsoe, Petra Kennedy, Kieran Long, Max Pieper, and Dylan Taylor, who are among the top 15,000 students in the nation to be selected as National Merit Scholarship finalists.
8. Moscow Cheerleading both had teams and participants that qualified for State tournament competition last week.
9. Thanks to the UI volunteers for providing child care for the forum last night and to Principal Brian Smith for organizing this.
10. MHS Model UN recently attended the third annual FrankMUN conference hosted at Boise State by the Frank Church Institute. They took 24 delegates—300 were present from all over the state—and everyone had a great time building critical thinking and collaboration skills. Two Moscow delegates won awards: Ellie Vineyard won Best Delegate for the International Security committee and Nolan Gentry won Best Position paper for the Sustainability committee. After the conference, Senator Dan Foreman gave MHS students a tour of the beautiful Capitol building. Thanks goes to Mr. Dalebout for making the tour happen!

B. Public Comments – none.

C. Directors' Reports

- Jennifer Johnson, Business Manager, shared about Idaho Skyward conference she recently attended and the iCon National Skyward conference she will be attending.
- Butch Fealy, Operations Director, shared departmental reports for building/grounds, food service, transportation and technology. He did note that a grant was just submitted to the Idaho Department of Education for vape detectors.

D. Carrie Brooks, Curriculum Director, shared that the testing window for the Idaho State Achievement Test is March 11th May 24th and ELA is for grades 3-8 and 11; Math is for grades 3-8 and 11 and Science is for grades 5, 8, and 11. For the Idaho Reading Indicator Test the window is May 1st-May 31st, and the SAT testing window is March 4th – April 26th

D. Superintendent's Report – Shawn Tiegs

1. Gave thanks to Jennifer Johnson for her work on the revised budget and the help she has given him.
2. Facilities Forum Updates – hosted five (5) facility forums, three (3) in person, and two (2) online. Good attendance at the in-person meetings and good conversations.
3. Staffing in Human Resources – Makayla Roundy has been hired to replace Heidi Holman as the Human Resources Specialist. Spoke about Heidi's retirement and the invaluable assistance she provided, not only to him, but to every employee in the district.
4. McDonald HVAC Updates – Butch shared on this topic earlier. Addressed why the boiler was taken down at this time.
5. US 95 Idaho & PEL Study Updates – has been participating in this study and long term planning.
6. Day on the Hill Update – was able to meet with local legislators. Four board members also attended this conference.
7. Legislative Update – noted that there was a big discussion on the bill for facilities funding and gave an update on it. Also gave brief updates on other bills that are being considered.

4. DISCUSSION ITEMS

A. Facilities Board Workshop: The Board of Trustees met with Lance Hansen, Superintendent of Lewiston School District to discuss facilities which was the very early beginning in the facilities discussion. Supt. Tiegs noted that several questions have come up from the facilities discussions that happened in February and noted what they were. Possibly survey the students to get answers to these questions. Supt. Tiegs is currently compiling the data from the comment cards and forums and will get that

information out. Trustee Faunce asked about a map that shows where most of the students in the district reside. Trustee Fazio noted that information needs to be clarified on why the previous facilities bond failed. Trustee Frenzel did give a brief update on what he remembered about this as he campaigned heavily for passage of the bond, although he was not a board member at that time. Trustee Kennedy mentioned having an FAQ section on the district's website regarding facilities and the type of questions that would need to be on it. It was noted that the high school was mentioned the most during the conversations but there are also elementary updates needed. Also noted that good information to have would be the economic benefit to not only the students but the community as a whole. Next steps are to get information out and a why statement crafted.

- B. Report from ISBA "Day on the Hill" - Ken Faunce, Board Chair, asked the trustees who attended to give a brief update.
- C. Upcoming: Education Law Seminar in Boise, April 24-25, 2024 - Ken Faunce, Board Chair, stated that if any of the trustees wish to attend to let the Board Clerk know. Trustee Faunce is planning on attending, along with Trustee Frenzel. Supt. Tiegs, along with Makayla Roundy, HR Specialist will also be attending.
- D. First Reading: Job Description - Adventure Club Director - Shawn Tiegs, Superintendent, stated that this is the first reading for the proposed revisions.
- E. First Reading: Job Description - Prevention Coordinator - Shawn Tiegs, Superintendent, stated that with the resignation of the Mentor Program Coordinator, it seemed reasonable to combine the Prevention and Mentor program coordinators into one job. This is the first reading for this job description.

5. ACTION ITEMS

- A. Second Reading: 2024-2025 School District Calendar - Shawn Tiegs, Superintendent, stated that he reached out to staff and 85% liked the calendar that has a professional development day in May. Recommendation is to go with the draft calendar that was marked as B-2.

RESOLUTION 24-20

RESOLVED That the Board of Trustees of Moscow School District No. 281 hereby approves the 2024/25 school calendar as presented.

Trustee Kennedy moved that the Board approve Resolution 24-20, seconded by Trustee Kersting-Lark. The motion carried 5-0-0.

- B. Revised Budget for 2023/2024 - Jennifer Johnson, Business Manager, stated that the budget hearing was held earlier this evening and now needs approval by the Board.

RESOLUTION 24-21

RESOLVED That the Board of Trustees of Moscow School District No. 281 hereby approves the revised 2023-2024 budget as presented at the hearing held earlier this evening.

Trustee Frenzel moved that the Board approve Resolution 24-21, seconded by Trustee Fazio. Thanks were expressed to Jennifer Johnson and her office for all the work that goes into revising the budget. The motion carried 5-0-0.

- C. Gas & Diesel Bid Results - Butch Fealy, Operations Director, stated that each year, request for bids are solicited. One bid was received from Coleman Oil and the recommendation is to go with their bid.

RESOLUTION 24-22

RESOLVED That the Board of Trustees of Moscow School District No. 281 hereby accepts the bid from Coleman Oil for gas and diesel fuel for the district bus fleet and vehicles for the period from March 1, 2024 to February 28, 2025.

Trustee Kennedy moved that the Board approve Resolution 24-22, seconded by Trustee Frenzel. Trustee Kersting-Lark asked if it was possible to see the bid results. Butch will get this document to the Board. The motion carried 5-0-0.

- D. Idaho Department of School Safety & Security Grant - Butch Fealy, Operations Director, stated that the Idaho Department of School Safety and Security is releasing additional money through a grant program. As part of the grant Board approval is required before a request can be submitted for an internal camera refresh of both Moscow Middle School and Moscow High School. Funding of up to \$200,000 is available per school.

RESOLUTION 24-23

RESOLVED That the Board of Trustees of Moscow School District No. 281 hereby approves the submission for an internal camera refresh of both Moscow Middle School and Moscow High School through the grant program with the Idaho Department of School Safety and Security.

Trustee Kersting-Lark moved that the Board approve Resolution 24-23, seconded by Trustee Fazio. The motion carried 5-0-0.

- E. Curriculum Adoption K-12: P.E., Health, and Social Studies - Carrie Brooks, Curriculum Director, stated that this year's adoption is for K-12 P.E., Health, and Social Studies and shared how the committees arrived at the selections for these content areas. Reviewed what is being recommended for this adoption. There was discussion on the materials and if the cost listed included everything that is being recommended for adoption. Supt. Tiegs expressed his appreciation for all the hard work Carrie does as the Curriculum Director.

RESOLUTION 24-24

RESOLVED That the Board of Trustees of Moscow School District No. 281 hereby approves the purchase of textbooks and materials for K-12 P.E., Health, and Social Studies.

Trustee Fazio moved that the Board approve Resolution 24-24, seconded by Trustee Frenzel. There was additional discussion whether the funds for this adoption is in step with what was budgeted. The motion carried 5-0-0.

- F. Proposed Revisions: Job Descriptions: Elementary Counselor; Guidance Counselor-Middle School; Guidance Counselor-high School; College and Career Ready Advisor - Shawn Tiegs, Superintendent, noted that these are job descriptions that needed minor revisions to bring them up to date.

RESOLUTION 24-25

RESOLVED That the Board of Trustees of Moscow School District No. 281 hereby approves the revisions to the following job descriptions, School Counselor-Elementary, School Counselor-Middle School, School Counselor - High School, and College and Career Ready Advisor.

Trustee Kersting-Lark moved that the Board approve Resolution 24-25, seconded by Trustee Kennedy. The motion carried 5-0-0.

- G. Moscow Middle School Extra-Curricular Option for Swimming - Shawn Tiegs, Superintendent, stated that Mitch Running, MMS Activities Supervisor, has been working on this option to offer swimming to middle school students. The cost of this program would be approximately \$2500. Mitch stated that this also would give the students another spring sport option. There was further discussion on adding this option and that there could be at least twenty (20) students, but actual numbers are unknown at this time.

RESOLUTION 24-26

RESOLVED That the Board of Trustees of Moscow School District No. 281 hereby approves adding swimming as a spring sport option at Moscow Middle School, beginning in April 2024.

Trustee Kersting-Lark moved that the Board approve Resolution 24-26, seconded by Trustee Kennedy. The motion carried 5-0-0.

6. CONSENT AGENDA

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Items listed under the consent agenda have gone through Board subcommittee review and recommendation. Items may be removed from the consent agenda at the request of any board member and added to the end of the agenda.

RESOLUTION 24-27

RESOLVED: That the Board of Trustees of Moscow School District No. 281 hereby approves all items listed under the Consent Agenda as presented.

Trustee Kersting-Lark moved that the Board approve Resolution 24-27, seconded by Trustee Kennedy. The motion carried 5-0-0.

A. Fiscal Services – Board Audit of January 2024 Expenditures

Payroll, Net Payroll	\$1,104,630.03
Payroll Withholdings: Benefits / Federal Tax / State Tax	\$1,037,230.65
Accounts Payable, Bill List	\$ 472,550.75
TOTAL BILLS and PAYROLL	\$2,614,411.43

B. Donations – none this month.

C. Human Resources

1. Certified

Employee Returning from Sabbatical Leave

Hicke, Diana, Counselor, MHS, 1.0 FTE, 200 days, effective 8/14/24

Changes/Increase/Decrease

Jackson, Ruby, Teacher, Work/Career Training, PCRHS, Additional zero hour class, Supplemental Extra Duty contract, effective 01/30/24

Stipends

Concurrent Credit Instruction Compensation, 1st Semester, U of I, \$300/course, \$20/student

Dalebout, Gerald, Teacher, Social Studies, MHS, one concurrent credit course, 34 students, \$980

Hightower, Michael, Language Arts, MHS, one concurrent credit course, 14 students, \$580

Johnson, Milton, Teacher, Math, MHS, one concurrent credit course, 41 students, \$1,120

Walker, Dean, Teacher, Math, MHS, one concurrent credit course, 34 students, \$980

Zarija, Chimena, Teacher Librarian, one concurrent credit course, 3 students, \$360

Concurrent Credit Instruction Compensation, 1st Semester, NNU, \$300/course, \$20/student paid to the instructor by NNU

Hoogsteen, Samuel, Teacher, Social Studies, one concurrent credit course, 10 students, \$300

Kirkland, Melissa, Teacher, Social Studies, one concurrent credit course, 66 students, \$300

Tanner, Michelle, Teacher, Social Studies, two concurrent credit courses, \$600

Case Load Overage- 1st semester

Baxter, Mackenzie, Teacher, Special Education, Lena Whitmore Elementary, \$300

Berger, Kenneth, Teacher, Science, MHS, 6 students, \$300

Helbling, Phillip, Teacher, PE/Health, MHS, 4 students, \$100

Kirkland, Melissa, Teacher, Social Studies, MHS, 7 students, \$350

Lichte, Zachary, Teacher, PE/Health, MHS, 8 students, \$400

Schaper, Jonathan, Teacher, Science, MHS, 8 students, \$400

Shipley, Mark, Teacher, Science, MHS, 7 students, \$350

Attended Extracurricular Subcommittee Meeting Outside of Contract Hours

Fealy, Genevieve, Teacher, PE, MMS, \$75

Garrett, Thomas, Teacher, Music, MMS, \$75

Bean, Carly, G/T Facilitator, MHS, \$75

Faircloth, Cynthia, Teacher, Language Arts, MMS, \$75

Attended New Certified Staff Training Outside of Contract Hours

Baxter, Mackenzie, Teacher, Special Ed, Lena Whitmore Elementary, \$50

Rauer, Jordan, Teacher, Grade 5, Lena Whitmore Elementary, \$50

Gunderson, Tiffany, Teacher, Grade 1, Lena Whitmore Elementary, \$50

Michaelis, Gabriel, Teacher, Grade 2, West Park Elementary, \$50

Meyer, Alice, Teacher, Grade 2, West Park Elementary, \$50

Lyons, Katelynn, Teacher, Grade 5, Russell Elementary, \$50

Rainville, Merina, Teacher, Grade 4, McDonald Elementary, \$50

Walker, Amber, Teacher, Grade 2, Lena Whitmore Elementary, \$50

Johnson, Asher, Teacher, Grade K, Lena Whitmore Elementary, \$50

Armstrong, Nellie, Teacher, Grade K, West Park Elementary, \$50

Incentive for Early notice of Resignation/Retirement prior to March 1st

Barnes, Robin, Teacher, PE, MMS, \$300

McIntosh, Janet, Teacher, Orchestra, MMS, \$300

Walker, Dean, Teacher, Math, MHS, \$300

Miscellaneous

Johnson, Milton, Teacher, Math, MHS, Learning Lunch Coordinator, January, \$75

Resignations/Terminations/Retirements/Other

Barnes, Robin, Teacher, PE, MMS, effective 6/7/24

McIntosh, Janet, Teacher, Orchestra, MMS, effective 6/7/24

Walker, Dean, Teacher, Math, MHS, effective 6/7/24

2. Classified

Hires/Rehires

Gadsby, Kendra, Instructional Assistant Paraprofessional, Special Education, MHS, 7.25 hours/day, effective 2/12/24

Leonard, Ashauntay, Special Education, West Park Elementary, 7.25 hours/day, effective 2/7/24

Roundy, Makayla, Human Resources Specialist, District Office, 8 hours/day, effective 2/20/24

Ruspakka, Shelly, Instructional Assistant Paraprofessional, Library, MMS, 7.25 hours/day, effective 2/5/24

Schaper, Johnathan, Activities Works, MHS, effective 1/24/24

Schemmer, Mark, Crossing Guard, District Office, .5 hours/day, effective 2/26/24

Schindler, Nolan, Activities Worker, MHS, effective 12/1/23

Schutt, Cody, Activities Worker, MHS, effective 1/20/24

Changes/Increase/Decrease

Crapeau, Maarn, ESL Instructional Assistant Paraprofessional, West Park Elementary, increase from 3.75 hours/day to 4.75 hours/day, effective 2/11/24

Johnson, Douglas, Bus Driver- Route, Transportation, change from substitute bus drive to Route driver, effective 1/30/24

McGee, DiAnna, Aide- Special Education Teletherapy Support, District Wide, increase from 7.25 hours/week to 19 hours/week, effective 1/8/24

Strey, Mandy, Prevention/Mentor Coordinator, District Office, change from Classified exempt position - Prevention Coordinator to Classified hourly position - Prevention/Mentor Coordinator, increase from 7.5 hours/day to 8 hours/day, increase from 190 day/year to 195 days/year, effective 2/26/24

Stipends

Herrmann, Bradley, Bus Driver, Transportation, sign on bonus with CDL, second half, \$250

Johnson, Douglas, Bus Driver, Transportation, sign on bonus with CDL, first half, \$250

Resignations/Terminations/Retirements/Other

Bacon, Erin, Secretary, MMS, effective 2/12/24

Madsen, Timothy, Interpreter - Language Mentor for Deaf and Hard of Hearing, District-Wide, effective 5/29/24

McClaine, Linda, Secretary, West Park Elementary, effective 6/21/24

Weaver, Lynn, Mentor Program Coordinator, District-Wide, effective 2/23/24

3. Extracurricular

Hires/Rehires

Carscallen, Devin, Assistant Junior Varsity Baseball Coach, MHS, effective 2/23/24

Thill, John, Head MS Track Coach, MMS, effective 3/18/24

McIver, Nicholas, Assistant MS Track Coach, MMS, effective 3/18/24

Merk, Brandon, Assistant MS Track Coach, MMS, effective 3/18/24

Redinger, Hunter, Junior Varsity Baseball Coach, MHS, effective 2/23/24

Scott, Matthew, Varsity Head Tennis Coach, MHS, effective 2/23/24

Helbling, Phillip, Varsity Head Track Coach, MHS, effective 2/23/24

Ackley, Douglas, Assistant High School Track Coach, MHS, effective 2/23/24

Baxter, Mackenzie, Assistant High School Track Coach, MHS, effective 2/23/24

Lichte, Zachary, Assistant High School Track Coach, MHS, effective 2/23/24

Rauer, Jordyn, Assistant High School Track Coach, MHS, effective 2/23/24

Vargas, Santos, Assistant High School Track Coach, MHS, effective 2/23/24

Wasylyshen, Jerralyn, Assistant High School Track Coach, MHS, effective 2/23/24

Rod, Griffin, Varsity Head Baseball Coach, MHS, effective 2/23/24

Larkins, Matthew, Assistant Varsity Baseball Coach, MHS, effective 2/23/24

Kiblen, Eric, Varsity Head Softball Coach, MHS, effective 2/23/24

Carpenter, Brynna, Junior Varsity Softball Coach, MHS, effective 2/23/24

Highfill, Michael, Assistant Varsity Softball Coach, MHS, effective 2/23/24

Hagan, Krysta, Assistant Junior Varsity Softball Coach, MHS, effective 2/23/24

Boardman, Kathryn, Assistant Tennis Coach, MHS, effective 2/23/24

Gayler, Richard, Junior Varsity Tennis Coach, MHS, effective 2/23/24

Hudelson, Eric, MOSS Coordinator, MMS, effective 4/14/24

Telecky, Jessica, MOSS Coordinator, MMS, effective 4/14/24

Fealy, Genevieve, MOSS Teacher, MMS, effective 4/17/24

Sell, Belinda, MOSS Teacher, MMS, effective 4/14/24

Resignations/Terminations/Retirements/Other

McIntosh, Janet, Orchestra Director & Elementary Orchestra Teacher (AM), MMS, effective 6/7/24

Rezamand, Pedrom, Varsity Head Boys Soccer Coach, MHS, effective 1/26/24

Reierson, Nikki, Assistant Junior Varsity Softball Coach, MHS, effective 1/17/24

Wormer, Sophia Van, Assistant Track Coach, MMS, effective 1/30/24

Volunteers

Kirkland, Bec, Track, MHS, effective 2/23/24

Perry, Jacob, Baseball, MHS, effective 2/23/24

D. Disposal for Surplus Equipment Valued Under \$500 – none this month.

7. SUGGESTIONS AND COMMENTS – none.

8. ADJOURNMENT

With no further business, the meeting was adjourned at 8:46 PM.